

Agenda SPIDER Kick-Off Meeting 21./22.10.2019

Bochum University of Applied Sciences, Lennerhofstr. 140, 44801 Bochum

Monday, 21.10.2019, Room B01-45b		
13:00 - 13:30	Arrival of participants	
13:30 - 14:00	Session 1: Introduction Kick-off agenda Introduction of participants Group Photo	Moderation Ulrike Klein
14:00 - 14:30	Session 2: Brief Overview SPIDER Project Goals and activities of the SPIDER Project Results from the DAAD Review	Ulrike Klein
14:30 - 16:00	Session 3: Preparation of Intellectual Outputs O1, O2 and O7 Detailed description and plan to reach Intellectual Outputs O1, O2 and O7 by Leading Organisation (goals, tasks, workplan, milestones, participants, time planning, connected activities) O1: Mapping of SDI Education in Europe (G.V.) O2: Exploring and defining the OpenSDI Concept (U.K.) O7: OpenSDI Education Platform (D.T.)	Glenn Vancauwen- berghe, Ulrike Klein, Dražen Tutić
16:00 - 16:30	Coffee break	
16:30 - ca. 19:00	Session 4: Internal Project Organization Communication and coworking tools Project steering and management Time planning and Milestones Quality control of Intellectual Outputs Regular Meetings	All
20:30	Dinner at Brauhaus Rietkötter, Große Beckstraße 7, Bochum	
Tuesday, 22.10.2019, Room A0-15		
8:00 - 10:00	Session 5: Financial Management and Contracts Grant Agreement Consortium Agreement Financial Management Financial Reporting	Ulrike Klein Ann-Gritt Pannenberg
10:00 - 10:15	Coffee break	
10:15 - 12:30	Session 6: Communication and Dissemination Internal and external communication and dissemination strategy Target groups Dissemination list Communication and dissemination tools Responsibilities	All
12:30	End Kick-Off Meeting	